



MASHAM CE (VA) PRIMARY SCHOOL

Charging and Remissions Policy

Policy approved by the Governing Body	16 October 2017
Review Date	Autumn 2018

Introduction

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences can make towards pupils' personal and social education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

School Journeys in School Hours

The board and lodging costs for residential trips. The Governing Body reserves the right to charge for an element of the cost of supply to cover teachers accompanying children on residential trips.

Activities outside School Hours

The full cost to each pupil of any activity deemed to be an optional extra. Activities outside of normal lesson times and not within the National Curriculum are classed as 'optional extras'. Parents may be asked to meet the full cost of these activities. If the number of school sessions taken up by the visit is equal to or greater than 50% of the number of half days spent on the visit, it is deemed to have taken place during school hours.

Charging in Kind

The Governing Body may charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

General

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made. If the activity cannot be funded without voluntary contributions, this will be made clear to parents at the outset.

Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing education for pupils. In the event of a shortfall, consideration of whether the activity will proceed will be taken by the Headteacher, in consultation as appropriate with either the Chair of Governors, or the Chair of the Finance Committee, in a case-by-case basis.

Notice of any school organised activity costing more than £50 per child must be given to the Governors.

Remissions

Where there are cases of family hardship that make it difficult for pupils to take part in activities for which a charge is made, the governors will consider remitting the costs in part

or full, this may be linked to pupil premium funding. Authorisation of remission will be made by the Headteacher up to £50 and amounts above in consultation, as appropriate with the Chair of Governors or the Chair of the Finance Committee. Remissions will be treated with confidentiality.

Breakages / Wilful Damage

It is the Governing Body's policy that, at the discretion of the Headteacher, payment for any wilful damage may be required.